

EDIT YOUR AUTHOR PROFILE



1. Logon to the SAP University Word-Press Admin panel

Once you have received your User ID & Password, you will be able to logon to the SAP University Word-press admin panel.

Use the following URL to logon to the admin panel: <http://www.sapuniversity.eu/wp-admin>

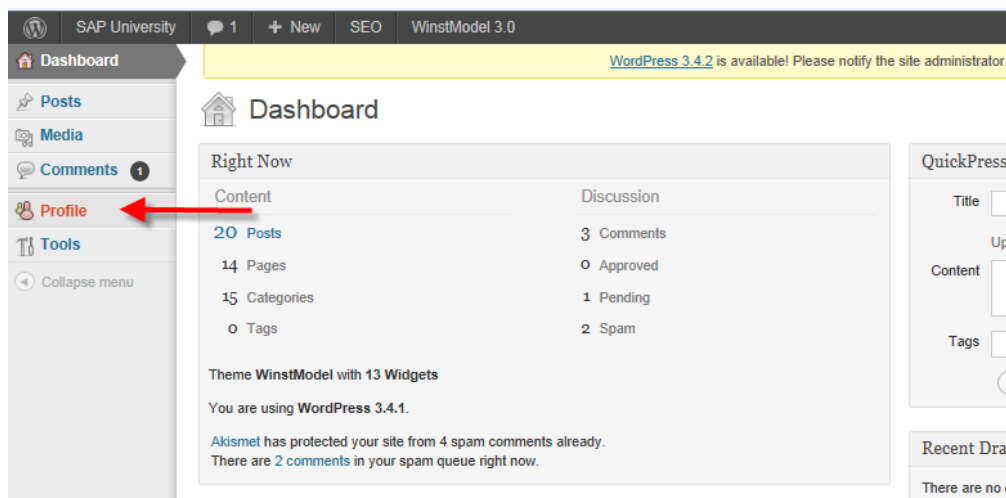
Make sure to store this URL in the favorites of the Web Browser you normally use!



The image shows the WordPress login interface. At the top is the WordPress logo. Below it is a form with two input fields: "Username" and "Password". There is a "Remember Me" checkbox and a "Log In" button. Below the form are two links: "Lost your password?" and "← Back to SAP University".

2. Edit your Profile Settings

After you logged on to the Word Press, click on the button **“Profile”** to edit your Profile settings.



The image shows a screenshot of the WordPress dashboard. The top navigation bar includes "SAP University", "1" (notifications), "+ New", "SEO", and "WinstModel 3.0". A yellow notification banner says "WordPress 3.4.2 is available! Please notify the site administrator." The left sidebar contains menu items: "Dashboard", "Posts", "Media", "Comments" (with a notification icon), "Profile" (highlighted with a red arrow), and "Tools". The main content area shows a "Dashboard" header and a "Right Now" section with a table:


Content	Discussion
20 Posts	3 Comments
14 Pages	0 Approved
15 Categories	1 Pending
0 Tags	2 Spam

Below the table, it says "Theme WinstModel with 13 Widgets" and "You are using WordPress 3.4.1." At the bottom, a message states: "Akismet has protected your site from 4 spam comments already. There are 2 comments in your spam queue right now." On the right side, there are "QuickPress" and "Recent Dra" sections.

2.1. Name Details

In my case you will see the following information:


[WordPress 3.4.2 is available! Please update now.](#)



Profile

Personal Options

Visual Editor Disable the visual editor when writing

Admin Color Scheme  Blue
 Gray

Keyboard Shortcuts Enable keyboard shortcuts for comment moderation. [More information](#)

Toolbar Show Toolbar when viewing site

Name

Username *Usernames cannot be changed.*

First Name

Last Name

Nickname (required)

Display name publicly as ▼

I advise you not to change any settings in the Above Screenshot (normally we fill out this information).

What you will choose in the field “Display name publicly as” will determine what you will see in your author signature below each post!

This information is used to show your name:

- Below each "introduction" of the article


How to set a default logon language in my SAP CRM WEB UI

Welcome back..

When you log onto the SAP CRM system, you either might use the transaction code **CRM_UI** or directly launch SAP CRM **via your favorites** (if you stored the URL of the SAP CRM WEBUI already in your favorites). What I'll show you is how you can set a default logon language in the "Logon screen" that appears after you launched the SAP CRM WEBUI. [Continue reading »](#)

🕒 14 September 2012 | 👤 Davy Pelssers | 💬 Make a comment | ☰ SAP CRM

- Under the full article itself



Davy has been working as an SAP Consultant since 2000 and started working in the SAP IS-U Module , but as of 2002 he has mainly worked as functional SAP CRM consultant and SAP Authorizations consultant.
More about [Davy Pelssers](#)

I advise you to do the same!

If I would change this setting to:

Display name publicly as

The signature under my blog posts would look like:

Overview of the SAP CRM User Interface

In this post I will try to elaborate more about the SAP CRM User Interface. I hope you have had a chance to already logon to a SAP CRM system in a CRM2007 or CRM 7.0 release. In such a case at least the screens you will see in this post should look familiar. Let's get started! [Continue reading »](#)

🕒 7 September 2012 | 👤 Davy | 💬 Make a comment | ☰ SAP CRM

2.2. Contact Info

Contact Info

E-mail (required)	<input type="text" value="davy.pelssers@contactoffice.net"/>
Website	<input type="text" value="http://www.dasap.be"/>
AIM	<input type="text"/>
Yahoo IM	<input type="text"/>
Jabber / Google Talk	<input type="text"/>
Google+	<input type="text"/>
Twitter username (without @)	<input type="text" value="sapuniversity4u"/>

The administrator already fills out your email address. **This cannot be changed!**

All other fields you are allowed to change/maintain yourself!

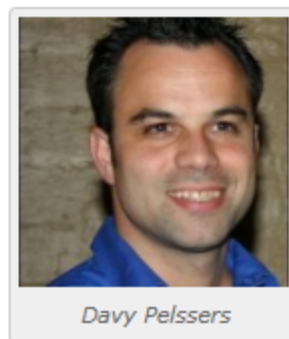
I only entered the field "Website" under the contact info! I will see this kind of information if I click on the link "More about Davy Pelssers".

More about Davy Pelssers

Davy has been working as an SAP Consultant since 2000 and started working in the SAP IS-U Module, but as of 2002 he has mainly worked as functional SAP CRM consultant and SAP Authorizations consultant.

[More about Davy Pelssers »](#)

Website: <http://www.dasap.be> ←
Twitter: [sapuniversity4u](#)
Facebook: <http://www.facebook.com/davy.pelssers>



2.3. About Yourself

This is important! In this part you will actually be able to tell something about yourself, which is also visualized under each of your Blog posts!

About Yourself

Biographical Info

Davy has been working as an SAP Consultant since 2000 and started working in the SAP IS-U Module , but as of 2002 he has mainly worked as functional SAP CRM consultant and SAP Authorizations consultant.

Share a little biographical information to fill out your profile. This may be shown publicly.

New Password


If you would like to change the password type a new one. Otherwise leave

Type your new password again.

Strength indicator

*Hint: The password should be at least seven characters
* ? \$ % ^ &).*

As I showed you earlier, the text I entered in the field “Biographical Info” is shown under each of my posts!



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[More about Davy Pelssers](#)

In this section you can also change your own password , if you want to do so! **Keep in mind**, if you will deliver us MS Word articles, then DO NOT change this password!

2.4. Additional Author Information

At last, there is also a section called “**Extra Auteurs Informatie**” (Additional Author Information). As I had developed this platform by a Dutch enterprise, apparently they forgot to translate some custom made field labels ☺

WordPress SEO settings

Title to use for Author page

Meta description to use for Author page

Extra Auteur Info


Twitter

Facebook

Google Profile URL

Uitgebreide Profielpagina

The fields I marked in Yellow Color, have an impact on what you will see once a person will click on the link "More about xxxx"



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More about [Davy Pelssers](#)

In my case you will see:

[Home](#) » [Davy Pelssers](#)

More about Davy Pelssers

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[More about Davy Pelssers](#) »

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Facebook: <http://www.facebook.com/davy.pelssers>

Gravatar

